



Dear Resident,

Thank you for reserving the clubhouse in Jennings Creek! In order to check out the clubhouse key for Jennings Creek you must:

- Submit this contract with deposit no later than 48 hours prior to picking up the key
- Provide a refundable \$350 deposit contingent that the clubhouse and pool area are left in the same condition that you received it.
 - Please reference the list standard cleaning and repair charges provided at check out.
 - Cleaning & repairs not complete will be deducted from clubhouse deposit.
 - Clubhouse deposit must be paid by check or money order. We cannot accept cash or cards in our office.
 - Trash must be disposed of properly in the dumpster area –failure to do so will result in the loss of deposit
- Be listed on your lease as financially responsible.
 - Residents who are not financially responsible for a lease in Jennings Creek may not reserve the clubhouse.
- Return the clubhouse key within 24 hours or by the following business day before closing time of 5 pm.

Unit _____ Date of Reservation _____

Date Checked Out _____ Date Returned _____

Name (printed) _____

Signature _____

Date _____

Staff Signature _____

Date _____